

Committee: Epping Forest & Commons Committee	Date: 26 January 2015
Subject: Review of the Terms of Reference.	Public
Report of: Town Clerk	For Decision

Summary

1. There is one proposed amendment to the Committee's Terms of Reference. This arises from the review of the Corporation's grant-giving activities, which the Committee considered in July 2015. The Committee agreed to set up a joint Open Spaces Grants Review Working Party to determine how to best allocate open spaces grants.
2. The Working Party agreed that the most suitable approach would be for the Open Spaces and City Gardens Committee to take responsibility for awarding open spaces grants, with the Epping Forest and Commons Committee, West Ham Park Committee or Hampstead Heath, Highgate Wood and Queen's Park Committee providing comments and recommendations on any grant requests relating to their areas.
3. Assuming that each of the Committees approves this procedure, the Committee is asked to approve an additional entry to its Terms of Reference, set out at Appendix A. Similar additions to facilitate the approach to grants will be recommended to the other Committees during their consideration of their Terms of Reference in January and February 2016.

Recommendations

The Committee is recommended to:

- a) Approve the terms of reference as attached (appendix A)

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